



Participant Registration & Self Evaluation

What is a considered a “Stable”?

Types of Stables include, but are not limited to: boarding; training; breeding; racing; retirement care facility; trail riding; outfitters; show grounds; summer camps; bed, bales & breakfast; equine rehabilitation facilities, sales barns, working ranches, therapeutic riding centres.

Why participate?

- ◆ Participating stables are listed in a detailed on-line directory including: services, coaching, location, facilities, activities, disciplines, photos.
- ◆ Networking opportunities with other professionals in your industry.
- ◆ Educational opportunities specific to you industry.
- ◆ Promotion of Stables at many equine trade fairs in Alberta – Horse Breeders & Owners Conference, Mane Event, Equi-Fair, Farmfair, etc.
- ◆ A common industry voice -- lobbying power.
- ◆ Potential for supply and service discounts.

What is the Cost?

The introductory fee for participation in the initiative is \$25. This fee covers your detailed listing in the on-line directory and access to modify information on that listing at your convenience.

The Purpose of the ASI Self Evaluation

There are thousands of people participating in the horse industry each year. The stables that serve these people have a responsibility to provide safe, high quality service. Honesty and integrity in the self evaluation process is the first step toward this new standard.

The evaluation gives you, the stable owner, an opportunity to define who you are and where you have opportunities for growth or change. It also provides confidential information for the use of the Alberta Stables Initiative committee in helping to develop programs and educational opportunities specific to stables' needs.

If any of the evaluation questions are not applicable to your stable (i.e. a question regarding instruction when you don't offer lessons) please indicate this in the answer area.

The self evaluation is not a selection process for membership, as everyone is welcome, but is required in order to take advantage of this excellent promotional and networking opportunity. Thanks for taking the time to complete it.

SECTION A: SITE

The physical property or facility at which a horse related activity is conducted affects the ability of the staff to operate the program and may encourage clients to return. **Please answer all questions that apply to your type of facility.** If you answer "No" to any of the following questions please provide additional information in the space provided below.

1. Does the facility provide sufficient space where riders/drivers can handle their horses safely? **Yes No**

2. Are safety guidelines developed for the facility and made available? **Yes No**

3. If riding/driving programs are offered, do arenas (indoor & outdoor) used for riding/driving meet the following minimum safety standards?

Minimum Safety Standards:

a) Fenced material for outdoor riding arenas is suitable and is attached to the inside of the posts. **Yes No**

b) The arena provides reasonably good footing, well maintained. (weather depending) **Yes No**

c) Riding arenas are free of any hazardous material, equipment or obstructions that can lead to injury of horse or human. **Yes No**

d) The arena is large enough for the number of users. **Yes No**

e) The arena is inspected regularly by management. **Yes** **No**

4. Are the facilities for horses "safe and appropriate"?

"Safe and appropriate" includes:

a) Stored feed contained from horse accessibility. **Yes** **No**

b) All stalls, barns, sheds, etc. are designed and maintained as safely as possible. **Yes** **No**

c) Stalls, paddocks, corrals are maintained and manure is disposed of according to the Alberta Standards for manure management. **Yes** **No**

e) Year-round, pasture-kept horses have access to sufficient shelter (natural or constructed). **Yes** **No**

f) Pastures, paddocks and corrals have safe fencing. **Yes** **No**

g) Pastured horses have access to potable water. **Yes** **No**

h) All materials considered hazardous by WHMIS (Workplace Hazardous Materials Information System) stored according to WHMIS. (Propane, Paint, Biohazards etc.) **Yes** **No**

i) Indoor facilities provide adequate ventilation. **Yes** **No**

j) Adequate facilities to segregate different classes of horses. **Yes** **No**

5. Are all buildings, barns, arenas, parking lots, etc. safe for the customers/clients, visitors and staff that will use them?

Safety concerns include:

a) Adequate lighting. **Yes** **No**

b) Aisles, paths, walkways free of hazards. **Yes** **No**

c) Tools stored safely. **Yes** **No**

6. Is there an evacuation plan in place?
(In case of fire, flood or other natural disasters) **Yes** **No**

SECTION B: PROGRAMS

The facility director/owner/manager and staff have an obligation to ensure the well being of their clients and their horses. Clients should also be taught respect for the horses and the importance of their health and safety. Proper horse management requires knowledge of their needs, behavior, and an understanding of safe methods of care. Keep in mind, guidelines and policies will vary depending on the type of facility and services provided. **Please answer all questions that apply to your type of facility.** If you answer "No" to any of the following questions please provide additional information in the space provided below.

1. Does your facility have guidelines regarding a safe ratio of staff to riders? **Yes No**

2. Does the facility have a policy regarding rider's attire? **Yes No**

a) Does it specify the use of approved equestrian helmets? **Yes No**

b) Does it specify riding boots or hard shoes with a minimum 1/2" heel? **Yes No**

c) Does it specify long pants? **Yes No**

3. Does your facility have a policy to ensure tack and equipment are properly fitted and in good repair? **Yes No**

4. Does your facility have a first aid/injury protocol? **Yes No**

This includes:

a) **At least one** trail guide/instructor/manager on the premises is certified in Basic human First Aid. **Yes No**

b) A fully stocked first aid kit, for both human and horse is accessible. **Yes No**

c) Documentation of major first aid incidents. **Yes No**

d) Does your facility have appropriate directions outlined and posted near a client accessible phone line for emergency response. **Yes No**

***** It is recommended that ALL staff are certified in current first aid and CPR.***

5. Do you have appropriate supervision guidelines to manage your client's safety? **Yes No**

6. Does your facility have 'Release and Acknowledgement' forms that **MUST** be signed by ALL participants? **Yes No**
Participants under the age of 18 must have 'Release and Acknowledgement' forms signed by their parent or legal guardian.
Please enclose a copy of your "Release & Acknowledgement" form.

7. Does your facility have a Premises Identification Number (PID)? **Yes** **No**

8. Does your facility have instruction designed to provide safe, progressive education? **Yes** **No**

9. Does your facility have an appropriate policy regarding clients' safe use of riding/driving areas? **Yes** **No**

10. Does your facility have an appropriate quarantine area for potentially infectious animals to be well cared for until they are cleared to join the general population? **Yes** **No**

11. Does your facility have an area large enough for trucks & trailers to safely turn around? **Yes** **No**

12. If your facility provides access to trails, is updated information on the conditions available, are they routinely checked for hazards and are trail heads clearly marked? **Yes** **No**

13. What, if any, are the stable's procedures/requirements on horses coming and going & what amount of notice do you require from clients who wish to terminate their boarding contract?

Briefly Explain: _____

SECTION C: MANAGEMENT

The focus of these standards is the ethical care of horses, humans and the facility. The management practices reflect the quality of a facility or program. **Please answer all questions that apply to your type of facility.** If you answer "No" to any of the following questions please provide additional information in the space provided below.

1. Do all Head Riding Instructors/Trainers and Head Trail Guides meet minimum requirements? **Yes No**

Head Instructors

Minimum 18 years of age

Current First Aid Certificate (CPR is recommended)

Equestrian Coach Certification or equivalent experience (Please list below)

Head Trail Guides

Minimum 18 years of age

Minimum 3 years guiding experience

Current First Aid Certificate (CPR is recommended)

2. Does your facility's horse management program meet standards generally accepted in the horse industry, outlined in the Code of Practice for Horses? **Yes No**

Including:

a) Regular hoof care, deworming, inoculations, basic veterinary care. **Yes No**

b) Access to potable water. **Yes No**

c) Regular, proper feeding and proper storage of feed. **Yes No**

d) Safe barns, stalls, paddocks, corrals, arenas, etc. **Yes No**

e) Knowledge of horse first aid. **Yes** **No**

f) A procedure to check the physical well being of each horse. **Yes** **No**

3. Does your facility have a procedure in place to check, repair and maintain equipment? **Yes** **No**

4. Does your facility have a procedure for selecting appropriate lesson and trail horses? **Yes** **No**

5. Does your facility have a policy in place to limit the maximum workload per day for each horse? **Yes** **No**

6. Do you sign a written contractual agreement with your clients for services provided? **Yes** **No**

7. How many lessons or guided trail rides are offered each month, depending on the season?

STABLE SUBMISSION FORM

Stable Name: _____

Stable Owner(s): _____

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____ Fax: _____

Nearest town or city if different from above: _____

GPS or Distance & Direction from nearest town: _____

Phone: _____ Website: _____

E-mail: _____

Signature: _____ Date: _____

Print Name: _____

Signature: _____ Date: _____

Print Name: _____

Please return the completed ASI Participant Registration Form & Self Evaluation,
\$25.00 Fee and Directory Information Checklist to:

<p>Alberta Stables Initiative c/o Horse Industry Association of Alberta 97 East Lake Ramp NE, Airdrie, AB T4A 0C3 Telephone: (403) 420-5949 Fax: (403) 948-2069 <u>www.findalbertastables.ca</u></p> <p>Heather Mitchell-Matheson, Stables Initiative Coordinator Email: heather@findalbertastables.ca</p>
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Please make cheques payable to The Horse Industry Association of Alberta



Web Directory Information Checklist

****Select all items in each category that apply to your facility.**

EQUESTRIAN

Disciplines:

- Western Riding
 - Reining
 - Cattle Events
 - Rodeo
 - Drill Team
 - Speed events
 - Recreational
 - 4-H
- English Riding
 - Eventing
 - Dressage
 - Show Jumping
 - Hunter
 - Pony Club
 - Recreational
 - 4-H
- Vaulting
- Polo or Polocrosse
- Driving
- Endurance or Competitive Trail
- Breed/Open Showing Ex. AQHA, Riding Org.
- Racing
 - Thoroughbred
 - Standardbred
 - QH/Paint/Arab

Services:

- Lessons
- School horses
- Therapeutic Riding
- Training
- Boarding
 - Indoor
 - Pasture
 - Retirement
- Sales
 - Broker
 - Prospects
- Breeding
 - Breed(s): _____
 - Mare care
 - Hand breeding
 - A.I.
 - Pasture breeding
 - Frozen semen
 - Embryo Transfer/ Surrogate
- Certified Instructor/Coach
- Trail riding
- Competitions
- Clinics
- Arena rental
- Other:

TRAIL RIDING

- Hourly
- Half Day
- Full Day
- Overnight
- Guided rides
- Unguided rides

GUIDING & OUTFITTING

- Tent accommodation
- Cabin accommodation
- Horse provided
- Bring your own horse
- Hunting
- Fishing
- Pack Horses
- Other activities and/or facilities: _____

CAMPS

- Overnight
- Day
- English
- Western
- Adult
- Youth
- Horses provided
- Bring your own horse

RETIREMENT/RESCUE

- Retirement
- Rescue/Fostering
- Adoptions
- Sponsorships or Donations accepted

MAIN TYPE(S) OF FACILITY

- Equestrian
- Trail Riding
- Guiding & Outfitting
- Camp
- Rehabilitation
- Year-round
- Seasonal: From _____ To _____
- Bed, Bale & Breakfast
- Retirement/Rescue
- Other:
- Indoor Arena

****If there are any additional services that you provide please include them on a separate page****

